

HIGHLANDS METROPOLITAN DISTRICT NO. 1

SPECIAL MEETING

via Teleconference

Friday, October 16, 2020 at 10:00 a.m.

Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the threat posed by the COVID-19 coronavirus, this meeting will be held via teleconferencing and can be joined through the directions below:

Join Zoom Meeting

<https://zoom.us/j/93221603523?pwd=dnVMOWEramUyWlYwVHRZcVMwWnRhZz09>

Meeting ID: 932 2160 3523

Passcode: 333760

Call-In: 1-253-215-8782

José-Luis Daniel Montiel, President	Term to May 2022
Jacquelyn Eisenberg-Nelson, Treasurer	Term to May 2023
Kathryn Jewkes, Secretary	Term to May 2023
Sean Nelson, Assistant Secretary	Term to May 2023
VACANT	Term to May 2022

NOTICE OF SPECIAL MEETING AND AGENDA

1. Call to Order/Declaration of Quorum
2. Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Election of Officers
5. Consider Adoption of Resolution Establishing Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings (**enclosure**)
6. Public Comment – Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person.
7. Consent Agenda
 - a. Approval of Minutes from December 6, 2019 special meeting (**enclosure**)
 - b. Ratification of 2019 Annual Report (**enclosure**)
 - c. Ratification of 2018 Audit Exemption Application
 - d. Approval of Amended and Restated Public Records Request Policy (**enclosure**)
 - e. Adoption of Resolution Establishing an Electronic Signature Policy (**enclosure**)
 - f. Consider Renewal of Property and Liability Schedule and Limits, Workers Compensation Coverage and SDA Membership (**enclosure**)
8. Legal Matters
 - a. Consider Adoption of 2021 Annual Administrative Resolution (**enclosure**)
 - b. Discuss District Website Design and Maintenance and Consider Approval of Independent Contractor Agreement from Heatherly Creative, LLC for Same (**enclosure**)

- c. Consider Adoption of Resolution Regarding Acceptance of District Eligible Costs for Public Improvements pursuant to the Infrastructure Acquisition and Reimbursement Agreement with EVT 7th and Sheridan, LLC (**enclosure**)

9. Financial Matters

- a. Consider Approval of Payables/Financials (**enclosures**)
- b. Consider Approval of Set Up and Use of Bill.com to Process Invoices
- c. Conduct 2020 Budget Amendment Hearing and Consider Adoption of Resolution to Amend 2020 Budget (if necessary)
- d. Conduct 2021 Budget Hearing and Consider Adoption of Resolution to Adopt 2021 Budget and Set Mill Levies (**enclosure**)
- e. Other Financial Matters

10. Adjourn