

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF

HIGHLANDS METROPOLITAN DISTRICT NO. 1

Held: Friday, December 6, 2019, at 10:00 a.m., at 8410 Pearl Street, Thornton, Colorado.

Attendance

The meeting referenced above was called and held in accordance with the applicable statutes of the State of Colorado. The following directors were in attendance:

José-Luis Daniel Montiel
Jacquelyn Eisenberg-Nelson
Kathryn Jewkes
Sean Nelson

All director absences are deemed excused unless otherwise specified.

Also present were Kristin B. Tompkins, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law, District General Counsel; and Diane Wheeler, Simmons & Wheeler, P.C., District Accountant.

Call to Order

It was noted that a quorum of the Board was present and the meeting was called to order.

Conflict of Interest Disclosures

Ms. Tompkins advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Ms. Tompkins reported that disclosures for those directors that provided White Bear Ankele Tanaka & Waldron with notice of potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Ms. Tompkins inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

Agenda

Ms. Tompkins presented the proposed agenda to the Board. Following discussion, upon a motion duly made, the Board

unanimously approved the agenda.

Public Comment

None.

Consent Agenda

Ms. Tompkins advised the Board that any item may be removed from the consent agenda to the regular agenda upon the request of any director. No items were requested to be removed from the consent agenda. Upon a motion duly made and seconded, the following items on the consent agenda were unanimously approved, ratified and/or adopted:

- a. Minutes from October 7, 2019 special meeting
- b. 2018 Annual Report
- c. Resolution Calling May 2020 Election
- d. 2018 Audit Exemption Application
- e. Reimbursement Agreement between the District and the Broomfield Urban Renewal Authority
- f. Termination of Redevelopment and Reimbursement Agreement by and between the District, the Broomfield Urban Renewal Authority, and Vista Highlands, LLC 3

Legal Matters

Consider Adoption of 2020 Annual Administrative Resolution

Ms. Tompkins presented the Board with the 2020 Annual Administrative Resolution. Following discussion, upon a motion duly made, the Board unanimously adopted the resolution.

Consider Renewal of Property and Liability Schedule and Limits, Workers Compensation Coverage and SDA Membership

Ms. Tompkins discussed Property and Liability Schedule Limits, Workers Compensation Coverage, and SDA membership with the Board. Following discussion, upon a motion duly made, the Board unanimously determined to renew property and liability coverage, workers compensation coverage, and SDA membership for 2020.

Financial Matters

Consider Approval of Unaudited Financials

No financials were presented.

Consider Approval of Payables

Ms. Wheeler presented the Board with the Claims Payable. Following discussion, upon a motion duly made, the Board unanimously ratified check numbers 1122-1123 totaling \$5,882.78 and check number 1128 in the amount of \$906.13

Conduct Public Hearing on
2019 Budget Amendment and
Consider Adoption of
Resolution Amending 2019
Budget

Ms. Wheeler informed the Board that a budget amendment was not needed.

Conduct Public Hearing on
2020 Budget and Consider
Adoption of Resolution
Approving 2020 Budget

Director Montiel opened the public hearing on the proposed 2020 Budget. Ms. Tompkins noted that the notice of public hearing was provided in accordance with Colorado law. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed.

Ms. Tompkins reviewed the 2020 Budget Resolution with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution adopting the 2020 Budget, appropriating funds therefor and certifying 65.664 mills for the general fund.

Other Business

None.

Adjournment

There being no further business to come before the Board and following discussion and upon motion duly made, the Board determined to adjourn the meeting.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

Kathryn Jewkes
Kathryn Jewkes (Jan 8, 2021 13:49 MST)

Secretary for the Meeting